

**VETERANS OF FOREIGN WARS OF THE UNITED STATES**

**DEPARTMENT OF VIRGINIA**

**CHAIRMAN, CREDENTIALS COMMITTEE**

**84<sup>th</sup> Annual State Convention, Sheraton Richmond West, Richmond, Virginia June 15-18, 2006.**

Below are listed the Delegates and alternates duly elected at a regular meeting of Post \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2006

1		21	
2		22	
3		23	
4		24	
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19		39	
20		40	

**Official:**

**Yours in Comradeship,**

\_\_\_\_\_  
**Post Adjutant**

\_\_\_\_\_  
**Post Commander**

**MAIL TO:**

**State Adjutant  
403 Lee Jackson Hwy  
Staunton, VA 24401**

**Elect one (1) Delegate and one (1) Alternate for each 30 members or fraction thereof in good standing in the Post at the date of election. Delegate strength to be based on State Quartermasters records May 15, 2006, with the exception of New Posts organized after that date and prior to opening date of State Convention - June 15, 2006.**

84<sup>th</sup> ANNUAL CONVENTION  
 DEPARTMENT OF VIRGINIA  
 VETERANS OF FOREIGN WARS OF THE UNITED STATES  
 SHERATON RICHMOND WEST – RICHMOND, VIRGINIA  
 JUNE 15 – 18, 2006

Harry Huff  
 Convention Chairman

Eugene Chavis  
 Convention Vice Chairman

**Thursday,  
 June 15, 2006**

8:00 AM	5:00 PM	REGISTRATION, VFW	BALLROOM FOYER
9:30 AM	1:00 PM	REGISTRATION, MOC	BALLROOM FOYER
9:00 AM	10:00 AM	ADVISORY MEETING	TIDEWATER ROOM
10:00 AM	11:00 AM	BUDGET & FINANCE COMMITTEE MEETING	TIDEWATER ROOM
11:00 AM	NOON	COUNCIL OF ADMINISTRATOR MEETING	CHESAPEAKE
2:30 PM	4:00 PM	JOINT MEMORIAL SERVICES	BALLROOM B/C/D
7:00 PM	10:30 PM	JOINT PRESENTATION OF AWARDS	BALLROOM B/C/D

**Friday,  
 June 16, 2006**

8:00 AM	5:00 PM	REGISTRATION, VFW	BALLROOM FOYER
9:00 AM	11:00 AM	JOINT OPENING SESSION	BALLROOM B/C/D
9:30 AM	1:00 PM	REGISTRATION, MOC	BALLROOM FOYER
11:30 AM	2:00 PM	COMMANDERS CLUB LUNCHEON	CAPITOL
2:30 PM	5:00 PM	BUSINESS SESSION	BALLROOM A
5:30 PM	8:00 PM	COOTIE GRAND SCRATCH	MONTICELLO
9:00 PM	1:00 AM	DANCE	REGENCY BALLROOM

**Saturday,  
 June 17, 2006**

7:30 AM	8:30 AM	PAST STATE COMMANDERS/PRESIDENTS BREAKFAST	TIDEWATER ROOM
9:00 AM	3:00 PM	REGISTRATION, VFW	BALLROOM FOYER
9:00 AM	1:00 PM	BUSINESS SESION (NOMINATION OF STATE OFFICERS)	BALLROOM A
2:00 PM	5:00 PM	NEW DISTRICT COMMANDERS SCHOOL	BALLROOM C
1:30 PM	4:30 PM	SERVICE OFFICERS MEETING	SHULA'S
6:00 PM	7:00 PM	RECEPTION	MONTICELLO A/B
7:00 PM	9:00 PM	ANNUAL BANQUET	REGENCY BALLROOM
9:00 PM	1:00 AM	DANCE	REGENCY BALLROOM

**Sunday,  
 June 18, 2006**

9:00 AM	9:30 AM	JOINT DEVOTIONAL SERVICE	BALLROOM
9:30 AM	1:30 PM	BUSINESS SESSION (ELECTION & INSTALLATION OF OFFICERS)	BALLROOM A
1:30 PM	3:00 PM	COUNCIL MEETING IMMEDIATELY FOLLOWING CLOSE OF CONVENTION	BALLROOM A

Registration \$3.00 (All persons are required to register)

FRIDAY DANCE: \$10.00 per person

**SATURDAY BANQUET AND DANCE TICKETS**

**MUST BE PRE-PURCHASED- THEY CAN NOT BE PURCHASED AT THE CONVENTION**

The hotel will not have cash bars set up for either dance. Bottles will be permitted in the ballroom during both dances. The hotel will furnish ice and mix. **THERE WILL BE NO ADMITTANCE AT EITHER DANCE WITHOUT A TICKET.**

**NO EXCEPTIONS!**

**HOSPITALITY ROOMS**

State – Room 147 \*\* First & Second Districts – Room 267 \*\* Third District – George Washington Room\*\*  
 Fourth District - Room 257 \*\* Tenth District – Madison Room \*\* Cooties –Room 139

Revised 4/24/2006

## COMMUNITY ACTIVITIES RECORD BOOK GUIDELINES

1. Record books should contain community service projects that are completed during the period May 1, 2005 through April 30, 2006.
2. **BOOK SIZE:** Should be no larger than 12 by 16 inches nor more than three inches thick. Make two or more volumes if thicker than three inches. Number each volume, e.g., Volume I; Volume II, etc.
3. **FASTENER and COVER:** If books have metal posts, steel is preferable to brass or aluminum. If covers have decals, place self-adhesive clear plastic over the decals so they will not be damaged during shipping and handling. Please use superior quality page dividers and index tabbing; the extensive handling that the record books experience must be considered.
4. **CLIPPINGS AND PHOTOGRAPHS:** Show dates and captions. Include supporting information.
5. **ACCOUNTING OF EXPENSES:** In a brief statement show how money was spent for each category (one or two pages at the most for each category).
6. **ARRANGEMENT OF BOOK:** Enter each project by category. (Chronological or month by month listing makes your entry more difficult for the judges to evaluate.)
7. **ENTRY FORM:** Complete and fasten inside front cover of volume one.
8. **MAIL OR SHIP RECORD BOOK ENTRY FOR THE DEPARTMENT CONTEST** to your Department Headquarters or the address they designate.
9. Avoid non-community service related items in your record book entry. Pictures of Post Officers, installation of officers, meeting, etc., will not be credited.

(This material should be assembled in a separate section and kept by the Post until the record book is returned after the competition, then it can be added to the record book for permanent reference).

### PREPARING A RECORD BOOK

Posts and Auxiliaries carry on many projects which are of public service. The best way to tell the story of your Post and Auxiliary's work in the community is through a Community Activity record book that contains evidence of the many projects and programs your Post and Auxiliary perform.

The contents of your record book should be arranged and in such detail that it tells the story of each project, clearly and completely, to those who may read and judge it.

Posts and Auxiliaries should combine their community activity programs into one book or one set of books the Post and its Auxiliary are judged as a unit.

When making up a record book it is advisable to group your projects and programs into one of the seven categories. If a project qualifies for more than one category, select and list it under one category. It will be given credit, regardless of whether it is listed under the proper category.

For example:

Lite-a-Bike could be listed under categories five or seven.

Do not duplicate your efforts by placing them in each of the categories.

Remember, when compiling your community service record book you are telling a story of your work to judges who generally are not familiar with your efforts or community. The easier it is for the judges to read the facts, the easier it is for them to evaluate your work. Some Community Activity record book entries have an additional index for each category which lists the subgroups within the categories. Some entries have an index only in the front of volume one.

Remember, also if you enter your record book in other competitions, the judges will be less likely to know about the VFW Community Activities Program. Just like composing a good letter, let your record book present the story so there will be no misunderstanding.

## OUTSTANDING COMMUNITY SERVICE POST

RECORD BOOK  
ENTRY FORM

1. This form must be filled in and attached to the inside cover of the Community Activities Record Book that your Post enters in the Department Community activities Record Book Contest.
2. Be sure to provide the name, address and zip code of the person to whom the Record Book should be returned following the judging.
3. This form must be signed by the Post Commander

### CATEGORIES FOR RECORDING PROJECTS

The Community Activities Program is divided into seven general categories:

- |   |                                 |
|---|---------------------------------|
| 1. Community Involvement                | 4. School and Church Assistance |
| 2. Cooperation with other organizations | 5. Safety                       |
| 3. Aide to others                       | 6. Americanism                  |
|   | 7. Youth and Voice of Democracy |

Post No. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Total Projects Since 5/1/05 _____	Total Hours (Volunteered) _____	Total Funds Used/Donated _____
Total Post Members as of 4/1/06 _____	Total Auxiliary Members as of 4/1/06 _____	City Population _____

### COMMUNITY ACTIVITIES CHAIRMEN

Post \_\_\_\_\_ Auxiliary \_\_\_\_\_  
(Name of Chairman) (Name of Chairman)

JUDGES, NOTE THE FOLLOWING LEADING PROJECTS

Page \_\_\_\_\_, \_\_\_\_\_  
Page \_\_\_\_\_, \_\_\_\_\_  
Page \_\_\_\_\_, \_\_\_\_\_  
Page \_\_\_\_\_, \_\_\_\_\_

RETURN RECORD BOOK TO:

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Signature - Post Commander \_\_\_\_\_  
Post Commander's Name (Print) \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

# Commanders Club Luncheon

**ATTENTION:** All Past and Present Commanders

You are invited to attend the Annual Commanders Club Luncheon to be held on Friday, June 16, 2006, at the Sheraton Richmond West from 11:30 am to 2:00 pm.

***Commanders, please pass this information on to your Comrades.***

**COST:** \$25.00 (includes tax & gratuity)

**MENU:** House Salad  
Roasted Prime Rib of Beef Au Jus  
Chef's Choice of Vegetable  
Apple Pie  
Rolls & Butter  
Coffee, Decaf Coffee, Tea

**MAKE CHECK PAYABLE TO:** Commanders Club

**MAIL CHECK TO:** Earle P. Weekley, Jr.  
Commanders Club  
595 Bowman Road  
Dayton, VA 22821

**DEADLINE:** June 9, 2006 ***PRE-REGISTRATION FOR MEAL IS REQUIRED. PAYMENT MUST BE RECEIVED BY JUNE 9<sup>TH</sup>, NO EXCEPTIONS. NO MEALS WILL BE AVAILABLE UNLESS PRE-REGISTERED.***

**REMEMBER:** You can become a LIFE MEMBER for \$25.00; ANNUAL DUES are \$5.00. All dues can be sent to Earle P. Weekley, Jr. at the above address.

Paul Sutton, President

Bill Shifflett, Luncheon Chairman

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**PLEASE SEND THE FORM BELOW ALONG WITH YOUR CHECK TO ASSURE ACCURACY.**  
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Post No. \_\_\_\_\_

Amount Enclosed \_\_\_\_\_

Name of each person attending luncheon (please print clearly)

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Annual Dues for \_\_\_\_\_

Life Member Dues for \_\_\_\_\_

**TO: ALL MEMBERS OF THE DEPARTMENT OF VIRGINIA, VFW**

**SUBJECT: SCHOOL OF INSTRUCTION**

There will be a School of Instruction to be held Saturday, July 15, 2006 starting at 8:00 A.M. through Sunday morning, July 16, 2006 at the Holiday Inn Select in Lynchburg.

All upcoming Council Members are required to attend and everyone is invited. Each person will be required to make their own room reservation and furnish their own transportation. You must call Holiday Inn Select and make your own reservation; phone number is 434-528-2500 and let them know you are with the VFW group. Room rate is \$66.00 plus tax for hotel.

Subjects to be discussed are

Membership, MIP & Recruiting Programs	Department & National Membership-Awards Program	Rules and Regulations of Club Rooms
Parliamentary Law and Procedure	By-Laws (Nat'l/Dept/Post) & SOP	Inspections
Reports –General Information Americanism/Safety/Youth/ Hospital/Deceased/Homeless Veterans/Community Activities	Duties and Responsibilities of Post Commanders, Senior Vice & Junior Vice Commanders	Duties of Post Adjutants and Quartermasters/Quartermaster Records (Ledgers & Computer)
Post Visits/Roundups	Voice of Democracy	Patriot's Pen
Teachers' Recognition Program	Scouting	Military Assistance Program

We must know how many will be attending, so therefore, the following form must be completed and returned to State Headquarters **no later than July 7, 2006.**

This year each individual will have to pre-pay for their own meals. Please fill in the form on the backside indicating which meals each person is pre-paying. Tickets for meals will be mailed to each individual so please be sure to fill in each persons address information. If the Post will be receiving all of the tickets for the individuals, please be sure to indicate each individual who will be attending and check the box indicating that the tickets should be mailed to the Post. **No food** will be prepared for those who do not pre-pay and meal accommodations will be the individual's responsibility. There will be no refunds after July 7, 2006.

**BREAKFAST BUFFET**

Assorted Chilled Juices  
Fluffy Scrambled Eggs  
Sausage  
Breakfast Potatoes  
Biscuits with Butter & Jellies  
Coffee/Tea/Decaf

**\$13.50**

Includes Tip and Gratuity

**LUNCH BUFFET**

Pasta Salad  
Baked Ham  
Roasted Turkey  
Lettuce, Tomato, Onion, Pickle  
Wheat & White Bread  
Condiments  
Dessert  
Coffee/Tea/Decaf

**\$13.50**

Includes Tip and Gratuity

**DINNER BUFFET**

Southern Fried Chicken  
Meatloaf with Gravy  
Mashed Potatoes  
Country Style Green Beans  
House Salad  
Rolls and Butter  
Dessert  
Coffee/Tea/Decaf

**\$23.00**

Includes Tip and Gratuity

**SCHOOL OF INSTRUCTION**

**July 15-16, 2006**

Post Number \_\_\_\_\_

Mail all Tickets to the Post  YES  NO

Post Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_ Saturday: Breakfast \_\_\_\_\_ Lunch \_\_\_\_\_ Dinner \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_ Saturday: Breakfast \_\_\_\_\_ Lunch \_\_\_\_\_ Dinner \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_ Saturday: Breakfast \_\_\_\_\_ Lunch \_\_\_\_\_ Dinner \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_ Saturday: Breakfast \_\_\_\_\_ Lunch \_\_\_\_\_ Dinner \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_ Saturday: Breakfast \_\_\_\_\_ Lunch \_\_\_\_\_ Dinner \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_ Saturday: Breakfast \_\_\_\_\_ Lunch \_\_\_\_\_ Dinner \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_ Saturday: Breakfast \_\_\_\_\_ Lunch \_\_\_\_\_ Dinner \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_ Saturday: Breakfast \_\_\_\_\_ Lunch \_\_\_\_\_ Dinner \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Total Breakfasts:** \_\_\_\_\_ X 13.50 = \_\_\_\_\_

**Total Lunches:** \_\_\_\_\_ X 13.50 = \_\_\_\_\_

**Total Dinners:** \_\_\_\_\_ X 23.00 = \_\_\_\_\_

**TOTAL:** \_\_\_\_\_

Please charge my card: \$ \_\_\_\_\_ Name on Card: \_\_\_\_\_

Please Circle One: MasterCard or Visa Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

FOR INDIVIDUALS WHICHING TO PAY BY CREDIT CARD PLEASE HAVE THE INDIVIDUAL  
FILL OUT AN INDIVIDUAL FORM WITH THEIR CREDIT CARD INFORMATION AND SIGNATURE

## **RULES FOR CONTEST**

### **GEORGE C. DALBY PERPETUAL TROPHY**

#### **VETERANS OF FOREIGN WARS OF THE UNITED STATES**

##### **DEPARTMENT OF VIRGINIA**

- 1. Post Commanders and District Commanders are excluded from this award because other awards have been set up for them.**
- 2. Contest will run from Convention to Convention - the award to be made at the Annual Department Convention and based on:**
  - A. Number of dues collected;**
  - B. Hospital Visits - (visits to Comrades in hospitals and in homes);**
  - C. Community Activities : Number of projects participated in and what part the contestant performed;**
  - D. Youth Activities: Number of projects in which the contestant participated in and what he did;**
  - E. What part the contestant took in Buddy Poppy sales;**
  - F. How much time was lost from work in each project;**
  - G. How much money contestant spent in attending meetings out of his area in which he was not reimbursed; and**
  - H. Approximately the time, money, and miles traveled in performing tasks beyond the call of duty.**
- 3. Nominee from each Post to be submitted to the District Commander, who will appoint a committee of at least three members to select the winner in his District. Each District Commander will be responsible for forwarding the application of the winner in his District to Department Headquarters.**

**\*\*ENTRIES MUST BE AT STATE HEADQUARTERS BY MAY 12, 2006 by 5:00 PM.**



**GEORGE C. DALBY PERPETUAL TROPHY  
NOMINATION BLANK**

**VETERANS OF FOREIGN WARS OF THE UNITED STATES**

**DEPARTMENT OF VIRGINIA**

**Name of Comrade (Post Commanders and District Commanders excluded):**

\_\_\_\_\_

**Post Number:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**A. Number of dues collected:** \_\_\_\_\_

**B. Hospital Visits (visits to Comrades in hospitals and in homes):**

\_\_\_\_\_

**C. Community Activities (number of projects participated in what part the contestant performed):**

\_\_\_\_\_

\_\_\_\_\_

**D. Youth Activities (number of projects in which the contestant participated and what he did):**

\_\_\_\_\_

\_\_\_\_\_

**E. What part the contestant took in the Buddy Poppy Sales:** \_\_\_\_\_

\_\_\_\_\_

**F. How much time missed from work in each project:** \_\_\_\_\_

\_\_\_\_\_

**G. How much money contestant spent in attending meetings out of his area in which he was not reimbursed:** \_\_\_\_\_

**H. Approximately the time, money, and miles traveled in performing tasked beyond the call of duty:** \_\_\_\_\_

**REMARKS:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**VETERANS OF FOREIGN WARS DEPARTMENT OF VIRGINIA  
AMERICANISM  
RECORD BOOK GUIDELINES  
Post Americanism Record Book Program**

There will be a Post somewhere that will be recognized for their efforts in Americanism.

How will this recognition be earned? By participating in the Americanism Program, and by being the "Outstanding" Americanism Post in the Department. From the entries received the Post selected number one will receive a trophy at Department Convention. The Post placing second through ten will receive a Department Citation.

The rules governing this completion are relatively simple.

1. To qualify a winner at the Department level, the Post must be selected by the Department's Awards Committee.
2. The entry must include the name and address of the person to whom the entry is to be returned.
3. Selection by the Department shall be based on Americanism projects performed during May 1, 2005 - April 30, 2006.
4. For the Post to qualify as an entrant, it must be reported in Americanism for the current year
5. In order for the judges to have something on which to base their decision, some form of substantiating data (newspaper clippings, photographs, correspondence, etc.,) must accompany each entry. All substantiating data should be organized into a record book format.

You should record the following programs and any other Americanism Projects completed in your entry.

Independence Day

Parades

Loyalty Day

Legislative Program

Buddy Poppy Education Program

Flag Presentation

Voice of Democracy

POW/MIA Program

Veterans Day

Memorial Day Services

Other Patriotic Holidays

Citizenship Education Programs

Flag Day

Post and District Americanism Chairmen have to begin their program early because the Department entry must be received at Department Headquarters no later than May 12, 2006.

For further information contact your Department Chairman.

**GEORGE E. McCracken HONOR GUARD/COLOR GUARD PLAQUE**

**ENTRY FORM**

**George E. McCracken served for over 30 years as the State Honor Guard Captain and know of the many hours, out-of-pocket funds given by these truly special groups, who serve with pride, dignity, and honor throughout the states, representing their Posts and the Veterans of Foreign Wars.**

**This contest runs from July 1 to the following May.**

**To enter, a Post must submit a complete detailed report of the participation and activities of their Post Honor/Color Guard, including the following:**

**Post Number:** \_\_\_\_\_ **Post Name:** \_\_\_\_\_

**Number of Parades:**

\_\_\_\_\_

**Number of Funerals:**

\_\_\_\_\_

**Number of Flag Raising Ceremonies:**

\_\_\_\_\_

**Number of Members Participating:**

\_\_\_\_\_

**Other Activities:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**This report must be submitted to STATE HEADQUARTERS by 5:00 p.m.,  
May 12, 2006 for the STATE AWARD JUDGING.**



Photographer  
will be  
available for  
pictures before  
the banquet at  
the State  
Convention



Inquire with VFW registration desk for  
photographers location

**VIRGINIA STATE V.F.W.  
GOLF TOURNAMENT  
AT THE HOLLOWES GOLF COURSE  
JUNE 14, 2006  
ALL PROCEEDS TO BENEFIT  
CHILDREN'S HOSPITAL**



**IT IS TIME TO GRAB YOUR CLUBS AND GET YOUR TEAM TOGETHER AND  
COME JOIN THE FUN AT THE HOLLOWES ON GREENWOOD CHURCH RD. IN  
MONTPELIER, VA. 804-798-2949**

ENTRY FEE \$45.00 PER PERSON  
INCLUDES GREEN FEES, CART FEES, AND BOXED LUNCH  
SHOT GUN START AT 10:00 AM

HOLE SPONSOR \$100.00(DUE BY JUNE 9)

FOR MORE INFORMATION, CALL FRED BROOKS @ 804-883-7014  
OR OSCAR CARLE 804-883-5408

MAKE CHECKS PAYABLE TO 'VFW POST 10657  
COMPLETE ENTRY BELOW AND MAIL WITH CHECK TO:

---

VFW POST 10657  
P. O. BOX 1723  
GLEN ALLEN, VA 23060

\_\_\_\_\_ I would like to sponsor a hole  
NAME/COMPANY \_\_\_\_\_  
\_\_\_\_\_  
CASH \_\_\_\_\_ CHECK # \_\_\_\_\_

NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

NAME/HANDICAP

\_\_\_\_\_  
\_\_\_\_\_

IF INTERESTED IN JOINING THE VETERANS OF FOREIGN WARS, CONTACT US AT  
804-752-7815 OR P. O. BOX 1723 GLEN ALLEN, VA 23060

VETERANS CLAIMS FIELD OFFICES

**ACCOMAC - (757) 787-5862, FAX 787-5996**

WENDY AINSWORTH  
P.O. BOX 7  
23367 FRONT STREET  
ACCOMAC, VA 23301

**ALEXANDRIA (703) 813-1374, FAX 813-1301**

ROBERT WHITE  
5520 CHEROKEE AVENUE  
ALEXANDRIA, VA 22312-2319

**BIG STONE GAP - (276) 523-1411, FAX 523-5256**

JIMMIE SAMPSON  
TERESA ELKINS- PT  
BUILDING D, SUITE 1, CLOVER LEAF SQ.  
BIG STONE GAP, VA 24219

**BRISTOL - (276) 466-2212, FAX 466-8345**

VICKI HERNDON  
ALMA TERRY  
192 BRISTOL EAST ROAD, SUITE 100  
BRISTOL, VA 24201

**CEDAR BLUFF - (276) 963-5054, FAX 963-7804**

SANDRA NEWBERRY  
LAURA CECIL  
SW VA MEDICAL CENTER  
CEDAR VALLEY DRIVE, PO BOX 1700  
CEDAR BLUFF, VA 24609

**CENTRAL ADMINISTRATION @ POFF**

AMBER AKERS – 540-857-2177 EXT. 216  
BONNIE GIESE – 540-857-7104 EXT. 220  
PATRICIA HUTCHINSON- 540-857-6034  
SHARON ISLEIB – 540-857-2383 EXT. 215 FAX 540-857-6525  
270 FRANKLIN RD SW ROOM 503  
ROANOKE, VA 24011-2215

**CENTRAL ADMINISTRATION @ VVCC – (540) 982-2860**

VICKIE BROUGHMAN – EXT 4910 FAX 540-857-6954  
GENEVA CLAYBROOK – EXT 4903 FAX 540-857-6954  
TRACI DEMPSEY- EXT. 4901  
BONNIE GIESE – EXT 4900 FAX 540-982-8667  
RASHONDA HARRIS – EXT 4912 FAX 540-857-6954  
STEPHANIE PALMER – EXT 4911 FAX 540-857-6954  
TERESA SINK – EXT 4913 FAX 540-857-6173  
SANDRA FENDER –PT EXT.4902  
MILDRED HUFFMAN–PT EXT. 4915 FAX 540-857-6173  
4550 SHENANDOAH AVE  
ROANOKE, VA 24017

**CHARLOTTESVILLE - (434) 295-2782, FAX 295-1629**

ALVIN HUGHES III  
SHELAH LEAKE  
400 PRESTON AVE. SUITE 305  
CHARLOTTESVILLE, VA 22903

**COMMISSIONER'S OFFICE- 804-786-0286 FAX: 786-0302**

VINCE BURGESS 804-786-0286  
STEVEN COMBS 804-786-0294  
RHONDA EARMAN 804-786-0286  
ROZ TRENT 804-786-0220  
ANDREW EDWARDS-PT 804-371-2683  
ARMISTEAD RANSOME-PT 804-225-3561  
ROBERT (SHACK) SHACKELFORD-PT 804-225-3561  
POCAHONTAS BLDG, GROUND FLOOR, WEST WING  
900 EAST MAIN STREET  
RICHMOND, VA 23219

**DANVILLE (434) 773-3013 FAX: 773-3015**

NICOLE CREWS  
P. O. BOX 4015  
DANVILLE, VA 24540

**FAIRFAX (703) 803-1139 FAX: 803-0067**

BRAD MARSOLEK  
13135 LEE JACKSON MEMORIAL HWY.  
FAIRFAX, VA 22033-1907

**FRONT ROYAL - (540) 635-4201, 866-895-5025**

FAX 540-636-8625  
REX INGRAM  
BARBARA BRUCE  
11 WATER STREET  
FRONT ROYAL, VA 22630

**HAMPTON - (757) 825-7893, FAX 825-7894**

JOHN ANDERSON  
DEBI CRAIG  
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