



Honoring the Dead, Serving the Living and Assisting the Community

November 1, 2011

Staunton, Virginia 24401

In Virginia 800-888-3521

NUMBER 5

403 Lee Jackson Highway
(540) 886-8112

FAX: 866-416-0586

Website: www.vfwva.org

Email: stateheadquarters@va.vfwwebmail.com

GUIDE TO THE GO:

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1. COMMANDER'S MESSAGE:

Comrades, as I write this, I am proud of the 2/3 of the Posts that has worked their membership, conducted community activities and then followed-up with the appropriate reports. Thank you for being the type of Post that believe in, and accomplishes, what the VFW stands for and their mission as a Post.

Your ability to complete any 1st half reports will be history by the time you read this. As I write this, 48% of you have not recruited a new member or reinstated a member. You have missed out on two opportunities. No new members, means you have missed many nice days for recruitment. Many Posts have taken advantage of the opportunity. You also have missed time in doing reinstatement, one of the most effective ways to increase your membership.

What should we do with the Posts that are not doing what they should? First, **District Commanders**, you need to contact your Posts and insure they are aware of their responsibilities. Each of you should have completed a School of Instruction by now, in addition to the three Department SOI's around the State. Now is the time for you to make a recommendation on the future of those Posts. If they do not attend SOI's or District Meeting; do no activities or reporting; and do nothing to maintain or increase membership, we need to decide if they should remain as a VFW Post.

There is another challenge that we are facing. Virginia VFW has always been proud of their Color/Honor Guard. Their numbers are also decreasing. We would like to attract more active Guard Members to decrease the workload of our dedicated members. Ideally, there would be several around different areas of the State to eliminate the extensive travel. Our goal is to have enough so no one has to travel long distances. But only you can help us. If interested, contact me (804)746-1793 or Guard Captain George McCracken (540)786-2334.

As previously stated, this can still be a very successful year if we work together as a team, if we solve problems instead of creating them, and if we ask when in doubt. If you have questions on something, contact Headquarters or any State Officer.

Don't forget Veterans Day on November 11, the distribution of Buddy Poppies, and I hope each of you have a Happy Thanksgiving with your family/significant other/friends.

Yours in Comradeship,
Charlie Absher
Department Commander

2. DISTRICT MEETINGS:

1ST - Date: 12/3/11
Meeting: 11:00 AM
Location: Post 6002, Denbigh
DAV Chapter 2, 15460 Warwick
Blvd, Newport News
Rep: Doc Crouch, PDC

2ND - Date: 11/19/11
Lunch: Noon
Meeting: 1:00 PM
Location: Post 3160, Norfolk
111 A View Ave
Rep: Charlie Absher,
Department Commander

3RD - Date: 12-17-11
Meeting: 10 AM lunch to follow
Location: 3rd District Headquarters
10044 Pamunkey Rd,
Mechanicsville
Rep: Margo Sheridan,
Department Sr. Vice Commander

4TH - Date: 11/5/11
Meeting: 2:00 PM
Location: Post 7059, Farmville
1616 Graham Road
Rep: Doug Keller,
Department Surgeon

5TH - Date: 11/19/11
Meeting: 12:00 Noon
Location: Post 8243, Halifax
1055 LP Bailey Memorial Hwy
Rep: Chris Birch,
Department Jr. Vice Commander

6TH - Date: 11/13/11
Meeting: 2:00 PM
Location: Post 4522, Vinton
117 E Lee Ave.
Rep: Chris Birch,
Department Jr. Vice Commander

7th - Date: 12/11/11
Lunch: 11:30 AM
Meeting: 1:00 PM
Location: Post 2123, Winchester
200 Sulky Drive
Rep: Doc Crouch, PDC

8th - Date: 1/8/12
Meeting: 1:00
Location: Post 7589, Manassas
9304 Centerville Road
Rep: Buddy Weekley,
Department Judge Advocate

9th - Date: 1/15/12
Registration: 10:00 AM
Lunch: 12:00 noon
Meeting: 1:00 PM
Location: Post 6000, Narrows
206 Hare Street
Rep: Margo Sheridan,
Department Sr. Vice Commander

10th - Date: 12/4/11
Lunch: 11:30 AM
Meeting: 1:00 PM
Location: Post 1177, Leesburg
401 Old Waterford Rd NW
Rep: Charlie Absher,
Department Commander

11th - Date: 1/15/12
Lunch: 11:30 AM
Meeting: 12:30 PM
Location: Post 2216, Staunton
212 Frontier Drive
Rep: Charlie Absher,
Department Commander

12th - Date: 2/25/12
Registration: 10:00 AM
Meeting: 11:00 AM
Location: Post 9830, Damascus
29489 Mountain City Hwy
Rep: Margo Sheridan,
Department Sr. Vice Commander

13th - Date: 1/29/12
Meeting: 1:00 PM lunch to follow
Location: Post 10574, Colonial Beach
107 Hawthorne Ave
Rep: Charlie Absher,
Department Commander

3. ACTIVE MEMBERSHIP:

The National By-Laws provide for only one type of membership: active membership. There are no provisions in the National By-Laws, nor is there any authority or justification for issuance of Club Membership cards, Associate Member cards, Honorary Membership cards, Courtesy Membership cards or any other special type of cards. Any Post issuing such unauthorized cards, or conducting club operations open to the general public, endangers its standing with the Internal Revenue Service as a non-profit organization. Officers signing outlaw cards admitting non-members to VFW

premises are subject to disciplinary action. National and Department officers cannot defend practices that conflict with VFW By-Laws or procedures.

4. AUDITS:

Comrades to view whether your Post has submitted an Audit Report you will have to visit the Department website (www.vfwva.org).

We update the website weekly usually on Friday. We hope this will eliminate the confusion of whether or not your Post has been credited with submitting a report. Due to the delay of printing and mailing the monthly General Orders, sometimes, the information is over 3 weeks old in the General Orders. If you have any questions please call State Headquarters.

5. BUDDY POPPY:

Plans should be under way for the Veterans Day Buddy Poppy Campaign. Contact your Department Quartermaster to place your order for Buddy Poppies. Miscellaneous items (coin cans, caps, buttons, posters, etc.) should be ordered directly from the VFW Store.

Kim DeShano, Chairman

6. CLOSINGS:

State Headquarters will be closed November 11, 2011 for Veteran's Day and November 24th and 25th for Thanksgiving.

7. COMMUNITY SERVICE:

Comrades to view whether your Post has submitted an Americanism, Community Service, Safety, Youth or Hospital report you will have to visit the Department website (www.vfwva.org).

We update the website weekly usually on Friday. We hope this will eliminate the confusion of whether or not your Post has been credited with submitting a report. Due to the delay of printing and mailing the monthly General Orders, sometimes, the information is over 3 weeks old in the General Orders. If you have any questions please call State Headquarters.

8. COMMUNITY SERVICE REPORTING:

Beginning in the 2011-2012 program year, the Ladies Auxiliary to the VFW will no longer have Community Service Chairmen. This decision does not in any way diminish their commitment to what each Auxiliary does within their community. The philosophy they have adopted is that everything they do is, in fact, a service to the community. As such, their remaining chairmen are strongly encouraged to report their activities, hours and participation to their VFW counterpart at every level. These report forms are included in the Ladies Auxiliary 2011-2012 National Program Book, on CD and will soon be available on-line at www.ladiesauxvfw.org

With this change in mind, it is important for every VFW chairman to request these reports from their Auxiliary counterpart so the information can be included in VFW Department reports in June and December.

9. GENERAL ORDERS:

The cut off for the General Orders is the 20th of the month. No EXCEPTIONS. If you received a hard copy of the General Orders and have the ability to print satisfactory copies from the internet please call us or email us at stateheadquarters@va.vfwwebmail.com. Subscriptions for General Orders are \$24.00 for the year or \$2.00 per issue.

10. HOMELESS REPORTS:

There will be no form for Homeless when reporting for assistance to a homeless veteran please put it on a Community Activity report under aid to others.

11. IMPORTANT DATES:

November 3-6, 2011 Southern Conference, Mobile, AL

January 20-22, 2012 Council of Administration, Williamsburg, VA Room Rate: \$68.00. The deadline for reservations is December 28, 2011, to insure group rates. Call 800-227-6963.

State Convention, TBA

12. INSPECTION:

As I write this, there are only 15 or so Posts to be inspected for this year. More Posts have obtained their by-laws and become incorporated than a year ago. And many more Posts have transferred their Dues Reserve Fund to the General Fund on time, giving their new commanders money to work with at the beginning of the year. Progress is being made! Kudos to those making it happen. But there have been some strange reports. For example, more than one Post had by-laws and incorporation papers a year ago but did not have them this year. This tells us they were not prepared for the inspection. Where did those papers go? Probably buried in their files somewhere and they could not put their fingers on them. Or the new officers did not know they were there. One way around this problem is to create an Inspection folder where all the needed papers are located in one single folder. Or put a copy in there if you must file things in your own way. If you don't have an Inspection Folder, put making one on your To-Do List. Go down the inspection form and place all the needed papers in order or by category. Whatever works for you. But do it. It WILL make things so much easier come next summer and fall.

J. Gary Wagner
Department Inspector

13. IRS:

Organizations exempt from income tax under Section 501(c) of the Internal Revenue Code are generally required to file Form 990 by the 15th day of the fifth month following the close of their accounting fiscal year. For the 2010 Tax Year (tax years beginning on or after January 1, 2010), if the organization's annual gross receipts are normally more than \$50,000, the organization must file Form 990 or 990-EZ. Small tax-exempt organizations whose annual gross receipts are normally \$50,000 or less are required to electronically submit Form 990-N, also known as the e-Postcard. There is no penalty assessment for late filling the e-Postcard, but an organization that fails to file required information returns for three consecutive years will automatically lose its tax-exempt status. The revocation of the organization's tax exempt status will not take place until the filing due date of the third year.

Gross receipts are considered to be normally less than \$50,000 if the organization:

1. Has been in existence for 1 year or less and received, or donors have pledged to give, \$75,000 or less during its first taxable year;
2. Has been in existence between 1 and 3 years and averaged \$60,000 or less in gross receipts during each of its first two tax years; and
3. Is at least 3 years old and averaged \$50,000 or less in gross receipts for the immediately preceding 3 tax years (including the year for which the calculations are being made).

If annual gross receipts are normally more than \$50,000, the organization must file Form 990 or 990-EZ. For the 2010 Tax Year, if an organization has gross receipts less than \$200,000 and total assets less than \$500,000, it may file form 990-EZ. However, if either gross receipts or total assets are above those limits, Form 990 must be filed.

For purposes of filing requirements, gross receipts include: total contributions; gifts and grants; program service revenue; membership dues and assessments; gross investment income (including interest, dividends, gross rents, and other investment income); gross income from the sale of assets other than inventory; gross income from special fundraising events; gross sales net of return allowances; and any other revenue.

IRS regulations require that all tax-exempt organizations make both their Application for Exemption and 990's for the last three years available for public inspection at their principal office and provide copies in response to written requests, subject to the payment of reasonable fees. There are substantial penalties for violation of these regulations.

14. LIFE MEMBERSHIP DRAWING:

Congratulations! Burton-Hammond Post 2524 is the winner of a free Life Membership in the Veterans of Foreign Wars, Department of Virginia. Burton-Hammond Post 2524 was made eligible for this Free Life Membership for having 75% of their membership goal reported to State Headquarters by the September 30, 2011 deadline.

Kim DeShano, State ADJ/QM

15. MEMBERSHIP:

We are one third of the way through the administrative year and things are not looking good Comrades. At this time, only about 28 percent of our annual members have renewed their dues. At this time last year we had 43 percent of our Comrades renewed early and ready to help their Post meet the challenges of the coming year. That means that there are more than 2000 members that either haven't been contacted by their Posts or members who may have some type of problem or issue. If we don't communicate with our members we won't know if there is an issue or problem. Write them a personal letter or e-mail, give them a call or if they live in the area – how about dropping by for a visit. It may be that they've forgotten to renew or that they haven't had time to get around to renewing their membership. It might very well be that they need help from the Post and the VFW. If you make contact with them it shows that you care about them as a fellow Comrade.

If I can be of assistance please contact me at cgdc1@juno.com or (703) 319-0845.

C. D. "Doc" Crouch
Membership Committee

16. PATRIOT'S PEN GUIDELINES:

2011-2012
Patriot's Pen Reporting Dates
6TH through 8th Grade Students
Theme: "Are You Proud Of Your Country?"

Student Entry:	Deadline: November 1, 2011
Complete Post Judging:	Deadline: November 15, 2011
Complete District Judging:	Deadline: December 15, 2011

Awards to be given to Department Winner at Winter Council Meeting

All District winners' Essays and District forms must be mailed and received by Don Hall, Department Patriot's Pen Co-Chairman, Department Headquarters, 403 Lee Jackson Hwy, Staunton, VA 24401, by Saturday December 30, 2011.

Note: Posts can only submit one (1) winner to the District for judging. This is a change from previous years by the National Programs Director.

Be sure you send **ALL** of the District Information that is needed, the Official Student Entry Form, Typed Student Essay, Photo of the District Winner and District Reporting forms. If this information is not received as requested according to the guidelines, your District winner will be disqualified.

NO EXCEPTIONS!

Department Judging will be held on Friday, January 6, 2012 at 1:00 p.m. at Department Headquarters, Staunton, VA.

Patriot's Pen Department Awards:

- 1st Place: Student will receive \$500.00 and be expected to attend the Winter Council Meeting in Williamsburg, VA on January 21, 2012 to read their entry and receive the award. The student will also receive a check for \$200.00 from the Department of Virginia Commander's Club.
- 2nd Place: Will receive \$300.00 which the Department will mail.
- 3rd Place: Will receive \$200.00 which the Department will mail.

Each Post/Auxiliary that participates in the Patriot's Pen Program will receive a citation. However, the Auxiliary cannot submit entries on their own. National specifies this is a VFW Program and entries must be submitted from the Posts.

We welcome any feedback from Post and District Commanders and Chairpersons.

Don Hall, Co-Chairman
Joe Martin, Co-Chairman

17. RECRUITING:

How many members have you recruited for the VFW since 1 July? If you've recruited just one I'd like to thank you for pitching in and helping the VFW. There's a very old saying that if all of us went out and recruited just one new member or helped reinstate one former member that we wouldn't have a problem with membership. In fact if we did that here in Virginia we would become the sixth largest Department in the entire VFW. If only half of us were to recruit a new member we would be the tenth largest Department in the VFW. More importantly, we would have a membership that is closer to what we should have. At present only about 12 percent of the eligible veterans in Virginia are members of our organization. It's past time that we went out and asked that other 88 percent to join with us in helping to carry out the mission of the VFW – Honoring The Dead By Helping The Living. Carry an application or two in your pocket and don't be afraid to ask. You never know when you'll meet a fellow veteran – you need to be prepared and you need to ask. More members mean more strength in our legislative efforts in Richmond and Washington, and more members mean the possibility of more volunteers at your Post.

If you have any questions or need help please contact me at cgdc1@juno.com or (703) 319-0845.

C. D. "Doc" Crouch
Membership

18. ROSTER CORRECTIONS AND CHANGES:

New Commander District 13
William Hooks, Jr.
532 Darl Circle
Colonial Beach, VA 22443

New ADJ/QM VFW 7167
Michael Parker, Jr
PO Box 1174
Dunnsville, VA 22454

New Sr. Vice Commander VFW 2447
Frank F. Painter
466 Meadow Drive
Edinburg, VA 22824
540-984-8425

New Adjutant VFW 4522
James W. Silver, Jr.
835 Claybanks Drive
Callaway, VA 24067

New Commander VFW 4805
Clay Humphreys
246 Linden Ave
Buena Vista, VA 24416

New Sr. Vice Commander VFW 9855
Jesse L Hancock
3944 Promise Land Road
Appomattox, VA 24522
434-352-8094

New Quartermaster VFW 4805
Donald Hostetter
1863 Magnolia Ave
Buena Vista, VA 24416

19. SPECIAL ORDER:

Special Order #23

Upon the recommendation of the Commander, Department of Virginia, and in accordance with the provisions of Section 210 of the National By-laws, the charter of Crimora-Dooms No.452, Crimora, Virginia mustered January 15, 1999, is hereby canceled and the Post declared defunct.

Special Order #31:

His eligibility to membership having been questioned under the provisions of Section 108 of the National By-Laws and the veteran having failed to submit proof of campaign medal service which would qualify for membership, it is hereby

ordered that the name of Eddie I. Reasor, Membership No. 10111872, be removed from the rolls of Lee County, Post No. 10298, Pennington Gap, Virginia, and his membership in the Veterans of Foreign Wars of the United States terminated by reason of ineligibility.

By order of
Richard L. DeNoyer
Commander-in-Chief

20. STATE CONVENTION:

The Ramada Richmond West Hotel will be closing their doors at the end of this year. We are actively looking for a new location. Our State Convention date and place will be announced in the coming months.

21. TEACHER OF THE YEAR GUIDELINES:

ATTENTION DISTRICT COMMANDERS

**DON'T MISS THE DEADLINES FOR THE TEACHER OF THE YEAR
IF YOU MISSED RECEIVING ANY OF THE FORMS CALL OR E-MAIL ME AND I WILL SEND IT OUT TO YOU.**

VETERANS OF FOREIGN WARS OF THE USA 2011-2012 CITIZEN EDUCATION TEACHER OF THE YEAR PROGRAM

The Veterans of Foreign Wars launched the National Citizenship Education Teacher promoting citizenship education. Three teachers from each grade level (K-5, 6-9, & 9-12) will be selected first as Post winners, then as District winners and finally as National winners. Each National Award teacher winner receives the Past Commander-in-Chief John Smart Award and \$1,000.00 check. They receive a paid trip to a VFW national event to receive their award.

Post Teacher of the Year chairmen and Post Commanders must be sure to send the following:

- The **original** signed nomination form,
- Signed copy of Post Teacher Entry Form
- A statement describing why you feel your nominee should be selected for the VFW National Citizenship Education Teacher Award.
- The official Post teacher entry form of the winner from each grade's category,
- A one page resume,
- Up to five pages of supporting documentation,
- and a good quality head and shoulders photograph from the winning teachers.
- Previous state and national VFW winners are not eligible.

2011-2012 CITIZENSHIP EDUCATION TEACHER OF THE YEAR PROGRAM:

DEADLINES: ATTENTION ATTENTION ATTENTION

<u>November 1, 2011</u>	Nominations submitted to Post
<u>November 2, 2011</u>	Begin Post judging.
<u>November 15, 2011</u>	Post judging completed and submitted to District
<u>December 15, 2011</u>	District judging completed and submitted to Department

SEND TO

**Sandy MacNabb, TEACHER AWARDS Department Chairman,
10600 Sunlit Road, Oakton, Virginia 22124-1633 or
Email:amacnabb@aol.com,**

ANY QUESTIONS CALL 703-281-6941 OR (mobile) 703-965-3195

22. VETERANS IN THE CLASSROOM:

November is Veterans in the Classroom month. VFW and Ladies Auxiliary VFW members are encouraged to volunteer in their schools to talk about their military and home front experiences to students. Invite your local military recruiter to join you to talk about military service today. Additional information can be found in the 2011-2012 VFW

Community Activities and Citizenship Education VFW Chairman's Guide, which can be accessed on www.vfw.org under My VFW. From the VFW home page, you must LOG IN (or create an account and LOG IN.) Go to General Members Tools and Resources heading, click on CHAIRMAN GUIDES. *Participate in this activity as part of "National Veterans Awareness" week, November 6-12, as designated by Congress.*

23. VIRGINIA COTTAGE:

Accompanied by members of the Virginia and Indiana VFW Riders I arrived at the VFW National Home for Children at noon on Sunday August 21, 2011. We were chaperoned through the homes by Events Coordinator Tim Smith and staff members. I found Virginia Cottage in good repair with adequate funding (\$40,254.44) for maintenance.

Protocol only allows us to mention Virginia Cottage is occupied by a single parent and child. Currently there are a total of 108 residence at our National Home, of which 72 are children.

Informal ceremonies held in the soda shop were culminated with monetary donations from Indiana and Virginia Departments respectively. In the name of the Department of Virginia her Posts and Auxiliaries I presented Mr. Smith with a check for \$5,171.21 which were placed in the general fund to support all the Home's needs.

Post 1994 - \$200	Post 6044 - \$300	Post 2613 - \$25
Post 1860 - \$225	Post 993 - \$ 200	Post 7726 - \$100
Post 9830 - \$500	Post 6364 - \$ 1,000	Post 4809 - \$100
Post 2123 - \$38.21	Post 9760 - \$500	Post 2894 - \$100
Post 7167 - \$100	Ladies Auxiliary 3219 - \$100	
Virginia VFW Riders - \$1,758.00		

National Home is asking for donations to support a special event trip for 10 children to New York City. In order to provide these children with a whirlwind tour of the city we need to raise \$3,000.00. If I can answer any particular questions or provide any additional service to our Department please do not hesitate to call on me.

Yours in Comradeship
Randall Schilling
Virginia Cottage Chairman

24. VOICE OF DEMOCRACY GUIDELINES:

2011-2012

Voice of Democracy Program Reporting Dates
9th through 12th Grade Students

Theme: "Is There Pride in Serving in Our Military?"

Student Entry	Deadline: November 1, 2011
Complete Post Judging	Deadline: November 15, 2011
Complete District Judging	Deadline: December 6, 2011
Awards to be given to Department Winner Winter Council Meeting (01-21-12)	

The District Winner must be mailed and received by Earle (Buddy) P. Weekley, Jr., Department Voice of Democracy Chairman, 595 Bowman Road, Dayton, VA 22821 by **Saturday, December 12, 2011.**

No exceptions!

Be sure you send all of the District information that is needed. This means the Official Student Entry Form, a Typed Script and Recorded Cassette/CD and a photo of District Winner. I suggest that if any way possible you submit a CD for judging. Your local radio station or school will be happy to do this. If you do not have the District information that is requested according to the guidelines, your District winner will not be eligible. **Also, you must complete the District Chairman Report Form (which you will receive from National Headquarters in**

November) and send to me by January 9, 2012. National Headquarters will obtain all other information from the Department winning student.

Department Judging will be held on Saturday, December 17, 2011 at 10:00 a.m. at the Myers-Hodges VFW Post 8644 in Bridgewater, Virginia.

Voice of Democracy Department Awards:

1st Place Winner Student will receive \$1,000.00 and be expected to attend the Winter Council Meeting to be held in Williamsburg on January 21, 2012, to read their entry and receive this award. In addition, student will receive a check for \$500.00 from the Department of Virginia Commanders Club.

2nd Place Winner will receive \$600.00 which the Department will mail

3rd Place Winner will receive \$400.00 which the Department will mail

Each Post that participates in the Voice of Democracy Program will receive a Citation.

The Post that sponsors the Department's 1st Place Winner will be awarded the Clarence E. Kelley Memorial Voice of Democracy Trophy and will be presented at the Awards Ceremony at the Department Convention in June 2012.

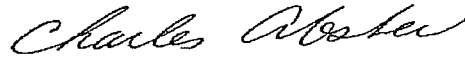
Earle P. (Buddy) Weekley, Jr.,
VFW Chairman

Official:



Kim A. DeShano
State Adjutant

By Order of:



Charles Absher
State Commander

REGISTRATION DEADLINE JANUARY 7th

WINTER COUNCIL MEETING

January 20-22, 2012

Crown Plaza Williamsburg at Fort Magruder ~ Williamsburg, Virginia ~ 800-227-6963 ~
68.00 Per night

(Group Rate Deadline is December 28th)

PRE REGISTRATION FOR BANQUET TICKET
\$45.00 INCLUDES RECEPTION AND DINNER BANQUET

**ALL TICKETS MUST BE PRE-PURCHASED. THERE WILL BE NO TICKETS
SOLD AT THE WINTER COUNCIL MEETING.**

There will be no Dance Saturday night.

Dinner Menu

Your choice of:

Braised Beef Short Ribs

~or~

Braised Chicken with Herbed Cream Sauce

Both Served with:
Chef's Choice of Fresh Vegetable and Starch
Salad with Assorted Dressings Warm Rolls and Butter Dessert
Freshly Brewed Coffee/Decaffeinated Coffee/Herbal Teas/Iced Tea

RETURN THIS PORTION TO STATE HEADQUARTERS BY JANUARY 13, 2012 (NO EXCEPTIONS)
Check, Visa, or MasterCard Accepted

Person placing the order (name) _____ Phone: _____

Please fill out completely for each person you are registering including Post number or Auxiliary number:

Name: _____	Post _____ Aux _____	Food Choice: (circle) Beef or Chicken
Name: _____	Post _____ Aux _____	Food Choice: (circle) Beef or Chicken
Name: _____	Post _____ Aux _____	Food Choice: (circle) Beef or Chicken
Name: _____	Post _____ Aux _____	Food Choice: (circle) Beef or Chicken
Name: _____	Post _____ Aux _____	Food Choice: (circle) Beef or Chicken
Name: _____	Post _____ Aux _____	Food Choice: (circle) Beef or Chicken
Name: _____	Post _____ Aux _____	Food Choice: (circle) Beef or Chicken

Please charge my card: \$ _____ Name on Card: _____

Please Circle One: MasterCard or Visa Card Number: _____ Exp. Date: _____

SIGNATURE: _____

Mail form to: State Headquarters, 403 Lee Jackson Highway, Staunton, VA 24401

You may also e-mail this form to: stateheadquarters@va.vfwwemail.com or fax it to: 1-866-416-0586 if paying by Credit Card only

Pre-paid tickets will not be mailed to you; they will be available for pick up at registration.

DEPARTMENT OF VIRGINIA



VETERANS OF FOREIGN WARS OF THE UNITED STATES
AND
LADIES AUXILIARY

Winter Council of Administration Meeting
January 20 - January 22, 2012
Crowne Plaza Williamsburg at Fort Magruder
Williamsburg, Virginia
1-800-227-6963

FRIDAY, JANUARY 20, 2012

10:00 AM	4:00 PM	Service Officer Training	Jefferson Davis Amphitheater
3:00 PM	5:00 PM	Information Table Open	Petersburg Hall Foyer
5:00 PM	6:00 PM	Ladies Auxiliary Line Officers Meeting	Dept. President's Room
6:30 PM	7:00 PM	District Presidents' Meeting w/Program Chairman	General Hill's/McClellan's
7:00 PM	9:00 PM	Ladies Auxiliary Council Meeting	General Hill's/McClellan's
9:00 PM	1:00 AM	Military Order of the Cootie Dance	General Emory's

SATURDAY, JANUARY 21, 2012

8:00 AM	3:00 PM	Information Table Open	Petersburg Hall Foyer
8:00 AM	9:00 AM	Commanders Club Meeting	Petersburg Hall
8:15 AM	8:45 AM	Ladies Auxiliary Floor Practice	General Hill's/McClellan's
9:00 AM	9:30 AM	National Military Services Workshop	Petersburg Hall
9:00 AM	2:00 PM	Ladies Auxiliary Conference Meeting	General Hill's/McClellan's
9:00 AM	4:00 PM	Service Officer Training	Jefferson Davis Amphitheater
9:30 AM	10:30 AM	Proper Procedure for Conducting A Post Meeting	Petersburg Hall
10:00 AM	NOON	MOC Council of Administration Meeting	Lees
10:30 AM	11:30 PM	Membership & Recruiting Workshop	Petersburg Hall
11:30 AM	1:00 PM	Cash Lunch furnished by Hotel	
1:00 PM	4:00 PM	VFW Council of Administration Meeting	Petersburg Hall
2:30 PM	3:00 PM	Ladies Auxiliary Program Chairmen	Dept. President's Room
3:00 PM	5:00 PM	MOCA Council of Administration Meeting	Lees
5:30 PM	6:30 PM	Reception	General Emory's
6:30 PM	9:00 PM	Banquet-Guest Speaker – Tommy Tradewell	Richmond Hall

SUNDAY, JANUARY 22, 2012

9:00 AM	9:30 AM	Joint Devotional Service	Longstreet
9:30 AM	NOON	Ladies Auxiliary Conference, if needed	Richmond Hall
9:30 AM	NOON	VFW Council of Admin. Meeting, if needed	Petersburg Hall

BANQUET TICKETS: \$45.00

Includes Reception and Banquet. THERE WILL BE NO SATURDAY NIGHT DANCE.
FRIDAY NIGHT DANCE MUST BE PURCHASED FROM THE MILITARY ORDER OF THE COOTIE.

Department Hospitality Room 267, Tenth District Hospitality Room 467 and
Third District Hospitality Room 367

(Tentative schedule subject to change)