



*Honoring the Dead, Serving the Living and Assisting the Community*

**NUMBER 4**

403 Lee Jackson Highway  
(540) 886-8112

FAX: 866-416-0586

Website: [www.vfwva.org](http://www.vfwva.org)

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**October 1, 2011**

Staunton, Virginia 24401  
In Virginia 800-888-3521

**GUIDE TO THE GO:**

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**1. COMMANDER'S MESSAGE:**

We have completed the fifth month of our community activities reporting and third month for membership. A review of our performance so far this year is disappointing.

Our first half of activities reporting will be over in a few weeks and only 58% of our Posts are 100% in their reports. Hopefully, we are doing more activities than has been reported. These reports are important to document what we are doing in our communities. The more we do gives us more clout when we are on the Hill getting the veterans what they are entitled to. We also need to publicize our activities locally. The public does not know what we are doing if we don't tell them.

Letting the public know what we do is important to recruiting. Eligible veterans are more apt to join if they know the Post is active in the community. Then we need to invite them to join and become a part of our organization. But evidently, we have not done very many invitations this year. Almost 60% of our Posts have not recruited a new member this year.

We need to take a close up at what we are doing, or are not doing. We need to understand what VFW's mission is. We need to take our member obligation seriously. If we are going to wear the officer or committee hat, we need to learn what our responsibilities are. There have been far too many instances this year of someone complaining that things were done wrong in the past. Then we discover the misdeeds were under their responsibility. We do need to have someone take a position to fill a hat, but we need people who will accept the responsibilities of the position and worry about the hat later.

This can still be a very successful year if we work together as a team, if we solve problems instead of creating them, and if we ask when in doubt. If you have questions on something, contact Headquarters or any State Officer.

Yours in Comradeship,  
Charlie Absher  
Department Commander

## 2. DISTRICT MEETINGS:

**1<sup>ST</sup> - Date:** 12/3/11  
**Meeting:** 11:00 AM  
**Location:** Post 6002, Denbigh  
DAV Chapter 2, 15460 Warwick  
Blvd, Newport News

**Rep:**

**2<sup>ND</sup> - Date:** 11/19/11  
**Lunch:** Noon  
**Meeting:** 1:00 PM  
**Location:** Post 3160, Norfolk  
111 A View Ave

**Rep:**

**3<sup>RD</sup> - Date:**  
**Meeting:** 10 AM lunch to follow  
**Location:** 3<sup>rd</sup> District Headquarters  
10044 Pamunkey Rd,  
Mechanicsville

**Rep:**

**4<sup>TH</sup> - Date:** 11/5/11  
**Meeting:** 2:00 PM  
**Location:** Post 7059, Farmville  
1616 Graham Road  
**Rep:** Doug Keller,  
Department Surgeon

**5<sup>TH</sup> - Date:** 11/19/11  
**Meeting:** 12:00 Noon  
**Location:** Post 8243, Halifax  
1055 LP Bailey Memorial Hwy  
**Rep:** Chris Birch,  
Department Jr. Vice Commander

**6<sup>TH</sup> - Date:** 11/13/11  
**Meeting:** 2:00 PM  
**Location:** Post 4522, Vinton  
117 E Lee Ave.  
**Rep:** Chris Birch,  
Department Jr. Vice Commander

**7<sup>th</sup> - Date:** 12/11/11  
**Lunch:** 11:30 AM  
**Meeting:** 1:00 PM  
**Location:** Post 2123, Winchester  
200 Sulky Drive

**Rep:**

**8<sup>th</sup> - Date:** 10/9/11  
**Meeting:** 1:00  
**Location:** Post 3103, Fredericksburg  
2701 Princess Anne St  
**Rep:** Margo Sheridan,  
Department Sr. Vice Commander

**9<sup>th</sup> - Date:**  
**Registration:** 10:00 AM  
**Lunch:** 12:00 noon  
**Meeting:** 1:00 PM  
**Location:**  
**Rep:**

**10<sup>th</sup> - Date:** 12/4/11  
**Lunch:** 11:30 AM  
**Meeting:** 1:00 PM  
**Location:** Post 1177, Leesburg  
401 Old Waterford Rd NW

**Rep:**

**11<sup>th</sup> - Date:** 1/15/12  
**Lunch:** 11:30 AM  
**Meeting:** 12:30 PM  
**Location:** Post 2216, Staunton  
212 Frontier Drive

**Rep:**

**12<sup>th</sup> - Date:**  
**Registration:** 10:00 AM  
**Meeting:** 11:00 AM  
**Location:**

**Rep:**

**13<sup>th</sup> - Date:**  
**Meeting:** 1:00 PM lunch to follow  
**Location:**

**Rep:**

## 3. AUDITS:

Comrades to view whether your Post has submitted an Audit Report you will have to visit the Department website ([www.vfwva.org](http://www.vfwva.org)).

We update the website weekly usually on Friday. We hope this will eliminate the confusion of whether or not your Post has been credited with submitting a report. Due to the delay of printing and mailing the monthly General Orders, sometimes, the information is over 3 weeks old in the General Orders. If you have any questions please call State Headquarters.

#### **4. BUDDY POPPY:**

Plans should be under way for the Veterans Day Buddy Poppy Campaign. Contact your Department Quartermaster to place your order for Buddy Poppies. Miscellaneous items (coin cans, caps, buttons, posters, etc.) should be ordered directly from the VFW Store.

Kim DeShano, Chairman

#### **5. CLOSINGS:**

State Headquarters will be closed October 10, 2011 for Columbus Day.

#### **6. COMMUNITY SERVICE:**

Comrades to view whether your Post has submitted an Americanism, Community Service, Safety, Youth or Hospital report you will have to visit the Department website ([www.vfwva.org](http://www.vfwva.org)).

We update the website weekly usually on Friday. We hope this will eliminate the confusion of whether or not your Post has been credited with submitting a report. Due to the delay of printing and mailing the monthly General Orders, sometimes, the information is over 3 weeks old in the General Orders. If you have any questions please call State Headquarters.

#### **7. COMMUNITY SERVICE REPORTING:**

Beginning in the 2011-2012 program year, the Ladies Auxiliary to the VFW will no longer have Community Service Chairmen. This decision does not in any way diminish their commitment to what each Auxiliary does within their community. The philosophy they have adopted is that everything they do is, in fact, a service to the community. As such, their remaining chairmen are strongly encouraged to report their activities, hours and participation to their VFW counterpart at every level. These report forms are included in the Ladies Auxiliary 2011-2012 National Program Book, on CD and will soon be available on-line at [www.ladiesauxvfw.org](http://www.ladiesauxvfw.org)

With this change in mind, it is important for every VFW chairman to request these reports from their Auxiliary counterpart so the information can be included in VFW Department reports in June and December.

#### **8. FALL COUNCIL:**

The Fall Council Meeting is being held at State Headquarters on October 1<sup>st</sup>. The meeting is scheduled from 9:00 am until 3:00 pm with lunch scheduled from noon until 1:00 pm. Due to the space the meeting is being made available to everyone through a conference call. If you would like to be involved with the meeting the conference call number is available beginning at 9:00 am. You may join the call by calling toll-free 1-866-842-9555; you will be prompted for a pass code. At this time enter **7630688** and then press #. You will then be connected to the conference call. The conference call will not be available during the lunch scheduled from noon until 1:00 pm. You may call again to be reconnected at 1:00 pm.

#### **9. GENERAL ORDERS:**

The cut off for the General Orders is the 20<sup>th</sup> of the month. No EXCEPTIONS. If you received a hard copy of the General Orders and have the ability to print satisfactory copies from the internet please call us or email us at [stateheadquarters@va.vfwwebmail.com](mailto:stateheadquarters@va.vfwwebmail.com). Subscriptions for General Orders are \$24.00 for the year or \$2.00 per issue.

#### **10. HOMELESS REPORTS:**

There will be no form for Homeless when reporting for assistance to a homeless veteran please put it on a Community Activity report under aid to others.

## 11. IMPORTANT DATES:

October 1, 2011	Council of Administration Meeting, State Headquarters, Staunton, VA
November 3-6, 2011	Southern Conference, Mobile, AL
January 20-22, 2012	Council of Administration, Williamsburg, VA Room Rate: \$68.00. The deadline for reservations is December 28, 2011, to insure group rates. Call 800-227-6963.
June 7-10, 2012	State Convention, Richmond, VA

## 12. INSPECTION:

Post Commanders, the General Orders for July (p.16, under "2012 Membership - Awards Program") specifies that to be named an All-State Post, you must be inspected by 31 October. If you have All-State aspirations but have not yet been inspected and do not have an October date, contact your District Commander to insure this is done on time.

You might also double check that the Quartermaster's Bond has been purchased and that IRS Form 990 has been submitted during the previous 12 months

J. Gary Wagner  
Department Inspector

## 13. INSURANCE:

\$1,000 No-Cost Personal Accident Insurance

The member insurance department at National Headquarters receives phone calls every day from family members of VFW members who have recently passed away. Callers want to know about the insurance that is provided for free. The benefit provided is a \$1,000 no-cost accidental death and dismemberment policy. All VFW members who are in good standing are insured under this policy (the plan reduces at ages 70 and 75). Benefits are payable in the event of an accidental death or dismemberment. For more information, please call the VFW Insurance Administrator at 1-800-626-0027.

Print a duplicate certificate of the no-cost accidental death and dismemberment policy/ beneficiary form and learn more about all of the VFW sponsored insurance at [www.vfwinsurance.com](http://www.vfwinsurance.com).

## 14. MEMBERSHIP:

Comrades we are now one quarter of the way through the administrative year. There are more Life Members in our ranks now than we've had for some time, but they don't come close to helping us overcome a shortfall of almost 1300 members. A vast majority of those members are Comrades who have not renewed their dues for the coming year. We have two Posts who have had NO RENEWALS so far this year. We have eight Posts who have only one renewal so far this year. I won't even get into the two's and three's. Something seriously is amiss and boils down to contact with our membership. We may be on Direct Dues but the Post officers still need to reach out to their members and find out what is going on and why they haven't renewed.

I provided each Post Commander via their VFW Webmail with copies of sample letters they could use to encourage their annual members to renew their membership. When I ask if these were of any help nine times out of ten I get a look back that resembles a deer in the headlights. I have asked each District Commander to insure that each of the Posts within their respective Districts have copies of those letters to look at and use as best they can. If we don't maintain contact with our members they will not maintain contact with us and that means we lose them because they don't think anyone cares. They are fellow Comrades in YOUR Post: write to them, or talk to them, or visit with them or do all three. Do it NOW not later.

C. D. "Doc" Crouch  
Membership Committee

## 15. OFFICIAL CAP:

Attention of Commanders at all levels is directed to action of the National Council of Administration prohibiting the wearing of VFW sport caps and/or western style caps at VFW meetings in place of the regulation cap of the VFW official uniform as set forth in sections 803 of the National By-Laws and the Manual of Procedure. This prohibition is in accordance with previous directives of Commanders-in-Chief that it is held to be objectionable and contrary to accepted rules of order and proper decorum implicit in the ritual of the Veterans of Foreign Wars to permit the wearing of other than the official VFW cap at VFW meetings.

## 16. PATRIOT'S PEN GUIDELINES:

2011-2012  
Patriot's Pen Reporting Dates  
6<sup>TH</sup> through 8<sup>th</sup> Grade Students  
Theme: "Are You Proud Of Your Country?"

Student Entry:	Deadline: November 1, 2011
Complete Post Judging:	Deadline: November 15, 2011
Complete District Judging:	Deadline: December 15, 2011

Awards to be given to Department Winner at Winter Council Meeting

All District winners' Essays and District forms must be mailed and received by Don Hall, Department Patriot's Pen Co-Chairman, Department Headquarters, 403 Lee Jackson Hwy, Staunton, VA 24401, by Saturday December 30, 2011.

Note: Posts can only submit one (1) winner to the District for judging. This is a change from previous years by the National Programs Director.

Be sure you send **ALL** of the District Information that is needed, the Official Student Entry Form, Typed Student Essay, Photo of the District Winner and District Reporting forms. If this information is not received as requested according to the guidelines, your District winner will be disqualified.

### NO EXCEPTIONS!

Department Judging will be held on Friday, January 6, 2012 at 1:00 p.m. at Department Headquarters, Staunton, VA.

Patriot's Pen Department Awards:

1<sup>st</sup> Place: Student will receive \$500.00 and be expected to attend the Winter Council Meeting in Williamsburg, VA on January 21, 2012 to read their entry and receive the award. The student will also receive a check for \$200.00 from the Department of Virginia Commander's Club.

2<sup>nd</sup> Place: Will receive \$300.00 which the Department will mail.

3<sup>rd</sup> Place: Will receive \$200.00 which the Department will mail.

Each Post/Auxiliary that participates in the Patriot's Pen Program will receive a citation. However, the Auxiliary cannot submit entries on their own. National specifies this is a VFW Program and entries must be submitted from the Posts.

We welcome any feedback from Post and District Commanders and Chairpersons.

Don Hall, Co-Chairman  
Joe Martin, Co-Chairman

## 17. POST RESERVE:

POST RESERVE: Attention is directed to section 218(a)(5)(f), Manual of Procedure which mandates Post Quartermasters to maintain a dues reserve fund as prescribed in sections 717 of the National By-Laws and the Manual of Procedure.

## 18. POST SERVICE OFFICER:

The National Veterans Service Advisory Committee, at its August 27, 2011, meeting, approved the following changes to the National Veterans Service *Policy and Procedure*.

Page 12: Deletion of the item #7, (shown below) in "VFW Representation – General".

VFW Post Service Officers are not accredited by the VA. As a consequence, their ability to assist veterans and other claimants prepare claims for submission to VA is limited. This change clarifies that PSO's may disseminate information concerning benefit programs administered by VA, other Federal agencies and state governments. Further, the PSO should fill out forms for the claimant only when requested. In this capacity, the PSO is not a claims preparer but rather someone who merely records information solicited from the claimant. Further, under no circumstances should the PSO provide any personally identifiable information concerning a claimant to any member of the VFW who is not a VFW accredited service officer (e.g., DSO, Assistant DSO or Claims Consultant.)

7.A VFW Post Service Officer shall keep members of the Post apprised of veterans benefits offered by federal, state and local governments, and shall assist members of the Post, their dependents and survivors, and other, in preparing appropriate application forms for such benefits and in assembling supporting evidence. The Order of Business for VFW Posts prescribed in the VFW Ritual requires that the VFW Post Service Officer submit a report at each Post business meeting. Post, County Council and District Service Officers shall:

And replacing it with:

7.The primary task of a Post Service Officer (PSO) is to provide information concerning Federal, state and local benefits for veterans, their families and survivors. In this capacity, PSO's may provide applications or other forms to claimants; when requested, the PSO may help a claimant complete a form by acting as a recorder. The PSO:

**Page 13: Revision to item #7A**, same section, add the word "Must" at the beginning of the sentence.

A. Must have access to a current edition of the *VFW Guide for Post Service Officers* and shall perform duties in accordance with instructions contained therein.

**Page 13: Revision to item #7B**, same section, as follows. This amendment clarifies that the PSO is a conduit of information from the claimant to the DSO. Under no circumstances should the PSO retain any personally identifiable information of the claimant or the claimants' family.

B. Be under the general supervision of the DSO and shall transmit without delay all correspondence, applications, evidence, etc., in connection with benefit claims and other matters, to the DSO. All material submitted in relationship to a claim must be either forwarded to the DSO or returned to the claimant. Under no circumstances should the PSO retain any personally identifiable information concerning the claimant or the claimants' family.

**Page 13: Addition of items #7D, #7E, and #7F**, same section, as follows. The PSO counsels veterans and others about benefits administered by VA and other agencies. When assisting the claimant in completion of a form, the PSO acts as a recorder of information. PSO's have neither the training nor authority to suggest answers to questions on VA forms. The DSO should be contacted if a claimant requires advice on how to respond to a question. Further, the PSO does not have the legal authority to evaluate evidence received from a veteran; any questions concerning the validity or merits of a claim should be addressed to the DSO.

D. When acting as a recorder, the PSO is simply transcribing information provided by the claimant. At no time should the PSO make suggestions on how to frame information to make it appear more favorable or less harmful to the claimant.

E. Under no circumstances should a PSO counsel a claimant on their individual claim. While a PSO provides information concerning various government benefit programs, he/she should not offer any guidance or opinion as to the individual claim itself. General statements about the types of evidence necessary to support a claim can be described; however, a PSO must not discuss the nature or merits of any particular claim.

F. The Order of Business for VFW Posts prescribed in the VFW Ritual requires that the PSO submit a report at each Post business meeting. The report should summarize the activities of the PSO since the last report but should never include any personally identifiable information concerning any veteran, family member of a veteran, a survivor nor any other person living or dead.

## 19. RECRUITING:

There's good news and bad news on the recruiting front. First the good news: we're currently on track to exceed ten percent in new and reinstated members. Ten percent is a target figure that generally insures the ability to make up for lost members and provide for "some" growth. That's about the only good news I have right now. On the other side of the coin we currently have 65 Post that have not recruited or reinstated a single member since 1 July. If the VFW Post on Tangier Island can find a new or reinstated member there is no excuse that any other Post in this Department can use for not finding at least one new or reinstated member. There are just too many instances when talking with a newly recruited member that we find out that they would have joined the VFW sooner except for the fact that "no one ever asked them".

There's more bad news. Fall is officially upon us. The television weatherman was very sure of that fact and even gave us a time and date. That means that Old Man Winter is right around the corner. If you thought it was difficult to get volunteers to go out and recruit in the sunshine, just wait until the first snowflake hits. Don't care where it hits in Virginia because it doesn't matter – folks are going to start burrowing. Personally I just take along an extra thermos of coffee but most folks don't see it that way. Right now you've got a period of relatively good weather still ahead of you. You can use that time to get in a lot of formal recruiting before the flakes start to fall – use all of that time you can and do it soon.

If you need assistance please contact me at [cgdc1@juno.com](mailto:cgdc1@juno.com) or (703) 319-0845.

C. D. "Doc" Crouch  
Membership

## 20. ROANOKE VETERANS BENEFIT SERVICE OFFICE:

The Roanoke Veterans Benefit Services Office operated by the Virginia Department of Veterans Services (DVS) has relocated to 108 North Jefferson Street, Suite 303, Roanoke, VA 23016. The DVS office was previously located in the Poff Federal Building on North Jefferson Street. Mail to the new location must be sent to 116 N. Jefferson Street, Roanoke, VA 23016. Mail sent to the 108 address will not be delivered.

## 21. ROSTER CORRECTIONS AND CHANGES:

New Commander District 4:  
Gus Villalobos  
2121 Poorhouse Road  
Victoria, VA 23974  
434-696-1575

New Sr. Vice Commander District 4:  
Donald Westerland  
PO Box 126  
Victoria, VA 23974  
434-696-8537

New Address Commander VFW 1264:  
Marshall Moore  
116 Trinkle Ave NE  
Roanoke, VA 24012

New Quartermaster VFW 4522:  
Lawrence J. Marshall  
557 Deer Lane  
Vinton, VA 24179

Quartermaster District 9  
John Harsanyi  
Correct Phone Number 304-323-3699

Dues for VFW 2719  
\$25.00

## 22. SOUTHERN CONFERENCE:

Please note the change to making reservations at the Southern Conference in Alabama for the November 3-6 meeting for 2011:

Members who plan to attend must make their room reservations through the Department of Alabama Headquarters. The reservation form is attached to these General Orders.

## 23. STORE CATALOG:

**2011-2012 VFW STORE CATALOG** – check out all the new merchandise! If you haven't already received it, you will soon.

A catalog is sent to all Post Quartermasters and Commanders, Ladies Auxiliary Presidents and Treasurers; and to those who have placed an order in the past year. [www.vfwstore.org](http://www.vfwstore.org) 1-800-821-2606

## 24. TEACHER OF THE YEAR GUIDELINES:

### ATTENTION DISTRICT COMMANDERS

**DON'T MISS THE DEADLINES FOR THE TEACHER OF THE YEAR  
IF YOU MISS RECEIVING ANY OF THE FORMS CALL OR E-MAIL ME AND I WILL SENT IT OUT TO YOU.**

**DON'T FORGET SEND US THE FORMS WITH ORIGINAL SIGNATURES**

**SANDY MACNABB 703-281-6941**

**AMACNABB@AOL.COM**

### **VETERANS OF FOREIGN WARS OF THE USA 2011-2012 CITIZEN EDUCATION TEACHER OF THE YEAR PROGRAM**

The Veterans of Foreign Wars launched the National Citizenship Education Teacher promoting citizenship education. Three teachers from each grade level (K-5, 6-9, & 9-12) will be selected first as Post winners, then as District winners and finally as National winners. Each National Award teacher winner receives the Past Commander-in-Chief John Smart Award and \$1,000.00 check. They receive a paid trip to a VFW national event to receive their award.

Post Teacher of the Year chairmen and Post Commanders must be sure to send the following:

- The **original** signed nomination form,
- Signed copy of Post Teacher Entry Form
- An statement describing why you feel your nominee should be selected for the VFW National Citizenship Education Teacher Award.
- The official Post teacher entry form of the winner from each grade's category,
- A one page resume,
- Up to five pages of supporting documentation,
- And a good quality head and shoulders photograph from the winning teachers.
- Previous State and National VFW winners are not eligible.

### **2011-2012 CITIZENSHIP EDUCATION TEACHER OF THE YEAR PROGRAM:**

#### **DEADLINES: ATTENTION ATTENTION ATTENTION**

<u>November 1, 2011</u>	Nominations submitted to Post
<u>November 2, 2011</u>	Begin Post judging.
<u>November 15, 2011</u>	Post judging completed and submitted to District
<u>December 15, 2011</u>	District judging completed and submitted to Department

If anyone needs information or assistance please contact me, Sandy MacNabb, Department Chairman, 10600 Sunlit Road, Oakton, Virginia 22124

Email: [amacnabb@aol.com](mailto:amacnabb@aol.com), Office 703-281-6941 Cell 703-965-3193

**Applications are available on the internet; see Teacher of the Year Award**



## 25. VETERANS IN THE CLASSROOM:

November is Veterans in the Classroom month. VFW and Ladies Auxiliary VFW members are encouraged to volunteer in their schools to talk about their military and home front experiences to students. Invite your local military recruiter to join you to talk about military service today. Additional information can be found in the 2011–2012 VFW Community Activities and Citizenship Education VFW Chairman's Guide, which can be accessed on [www.vfw.org](http://www.vfw.org) under My VFW. From the VFW home page, you must LOG IN (or create an account and LOG IN.) Go to General Members Tools and Resources heading, click on CHAIRMAN GUIDES. *Participate in this activity as part of "National Veterans Awareness" week, November 6-12, as designated by Congress.*

## 26. VOICE OF DEMOCRACY GUIDELINES:

**2011-2012**

Voice of Democracy Program Reporting Dates

**9<sup>th</sup> through 12<sup>th</sup> Grade Students**

Theme: "Is There Pride in Serving in Our Military?"

Student Entry	Deadline: November 1, 2011
Complete Post Judging	Deadline: November 15, 2011
Complete District Judging	Deadline: December 6, 2011
Awards to be given to Department Winner Winter Council Meeting (01-21-12)	

The District Winner must be mailed and received by Earle (Buddy) P. Weekley, Jr., Department Voice of Democracy Chairman, 595 Bowman Road, Dayton, VA 22821 by **Saturday, December 12, 2011.**

**No exceptions!**

**Be sure you send all of the District information that is needed.** This means the Official Student Entry Form, a Typed Script and Recorded Cassette/CD and a photo of District Winner. I suggest that if any way possible you submit a CD for judging. Your local radio station or school will be happy to do this. If you do not have the District information that is requested according to the guidelines, your District winner will not be eligible. **Also, you must complete the District Chairman Report Form (which you will receive from National Headquarters in November) and send to me by January 9, 2012.** National Headquarters will obtain all other information from the Department winning student.

Department Judging will be held on Saturday, December 17, 2011 at 10:00 a.m. at the Myers-Hodges VFW Post 8644 in Bridgewater, Virginia.

Voice of Democracy Department Awards:

1<sup>st</sup> Place Winner Student will receive \$1,000.00 and be expected to attend the Winter Council Meeting to be held in Williamsburg on January 21, 2012, to read their entry and receive this award. In addition, student will receive a check for \$500.00 from the Department of Virginia Commanders Club.

2<sup>nd</sup> Place Winner will receive \$600.00 which the Department will mail

3<sup>rd</sup> Place Winner will receive \$400.00 which the Department will mail

Each Post that participates in the Voice of Democracy Program will receive a Citation.

The Post that sponsors the Department's 1<sup>st</sup> Place Winner will be awarded the Clarence E. Kelley Memorial Voice of Democracy Trophy and will be presented at the Awards Ceremony at the Department Convention in June 2012.

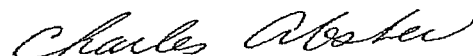
Earle P. (Buddy) Weekley, Jr.,  
VFW Chairman

Official:



Kim A. DeShano  
State Adjutant

By Order of:



Charles Absher  
State Commander

Southern Conference Meeting 2011  
Riverview Plaza Hotel  
64 South Water Street  
Mobile, Alabama

November 3-6, 2011

Thursday, November 3<sup>rd</sup>

Noon – 5:00 PM.....Registration

Noon – 10:00 PM.....Alabama Hospitality Open

730 PM – 11:00 PM.....Karoke

Friday, November 4<sup>th</sup>

2:00 PM.....Bus departs for Biloxi

9:00 AM – 5:00 PM.....Registration

7:30 PM – 11:00 PM.....Planned Entertainment

Bus transportation available to Biloxi, Mississippi Casino's.  
Bus will leave from the front of the Hotel, Conference  
attendees and guest only.

Saturday, November 5<sup>th</sup>

7:00 – 8:00 AM.....Breakfast

State Commanders / Auxiliary Presidents

State Sr. Vice Commanders / Auxiliary Sr. Vice President

State Jr. Vice Commanders / Auxiliary Jr. Vice President

State Quartermaster-Adjutants / Auxiliary Secretary-Treasure

8:30 AM – Noon.....Registration  
8:30 – 9:45 AM.....Joint Opening Session & Memorial Service  
10:00 AM.....VFW Business Meeting  
Auxiliary Business Meetings  
1:00 – 4:00 PM.....Alabama Hospitality Room Opens  
6:00 – 7:00 PM.....Reception  
7:00 – 9:00 PM.....Banquet  
(Dress: Semi-Formal)

Sunday November 6<sup>th</sup>

Conference Ends – Have a Safe Trip Home



2011 SOUTHERN CONFERENCE  
VETERANS OF FOREIGN WARS AND LADIES AUXILIARY  
NOVEMBER 3 – 6, 2011

RIVERVIEW PLAZA HOTEL  
64 SOUTH WATER STREET  
MOBILE, ALABAMA 36602

Please complete the hotel reservation form and send to:

Department of Alabama, VFW  
1231 Carmichael Way  
Montgomery, Alabama 36106  
334-270-8399  
334-270-9056 Fax  
vfw@alvfw.org

Your hotel reservation must be made **PRIOR TO OCTOBER 12, 2011** to get the discounted rate.

NAME: \_\_\_\_\_ # GUESTS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

TELEPHONE (WORK PHONE): \_\_\_\_\_ (HOME PHONE) \_\_\_\_\_

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

The room rate is \$139.00 (1-4 persons) standard double plus tax

# Beds \_\_\_\_\_ Special Needs \_\_\_\_\_ Suite \_\_\_\_\_

The first night of all guaranteed reservations must be paid in advance by either a credit card, which will be charged when reservations are made, a check or money order. All other reservations will be cancelled at 6:00 P.M. All guaranteed reservations with a deposit will be held for the first night of arrival only.

CHECK ENCLOSED: \_\_\_\_\_ CHARGE TO CREDIT CARD: \_\_\_\_\_

CREDIT CARD NUMBER: \_\_\_\_\_ EXP. DATE: \_\_\_\_\_

CARDHOLDER SIGNATURE: \_\_\_\_\_

IF YOU CHOOSE TO CANCEL YOUR RESERVATION YOU MUST DO SO ONE (1) DAY PRIOR TO YOUR SCHEDULED ARRIVAL DATE OR YOU WILL BE CHARGED FOR ONE (1) DAY.